

# RAMKRISHNA ASHRAM RURAL DEVELOPMENT WING

SRI RAMKRISHNA ASHRAM  
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SOUTH 24 PARTGANAS (SUNDARBANS)  
WEST BENGAL, INDIA

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Website:[www.rakvknimpith.org](http://www.rakvknimpith.org)/[www.sranardwnimpith.org](http://www.sranardwnimpith.org)

Ref: SRAN/RDW /GC /SKILLs Up/ 2022/214

DATE:24 08.2022

## TENDER/QUOTATION INVITATION NOTICE FOR CAPACITY BUILDING TRAINING OF BOARD FOR DIRECTORS (BOD) OF FARMERS PRODUCER ORGANISATION

Sealed Tenders /Quotations are invited from your Firm/ Institution for submitting their most competitive Tender/Quotation along with the photo copies of all relevant documents for imparting Training on Board of Directors of Farmer Producers Organisation for the project on "SKILL UP Strengthening Skills Development, Creating Future Perspectives" Project No.IND 1369-19 on or before 08.09.2022 through by post or may be dropped directly in the Tender/Quotation Box in the Office of the Ramkrishna Ashram Rural Development Wing(RARDW)latest by 3-30p.m.

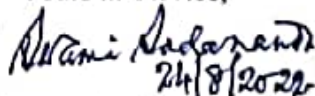
The Tenders/ Quotations will be opened on the same day at 3-30p.m. onward of the said RARDW Office of Sri Ramkrishna Ashram, Nimpith in presence of the Bidders/Quotationers and their authorized representatives are also requested to be present on the said day intime with all original documents for verification.

All the Tenders/ Quotations are to be sent in favour of the Secretary/ Project Holder, Ramkrishna Ashram Rural Development Wing of the above address.

For any query, please contact directly to the RARDW Office within working hours except holidays or send us mail on [secysranrd@gmail.com](mailto:secysranrd@gmail.com) with subject like "Enquiry for quotation for capacity building training for BOD of Farmer Producers Organisation".

Looking forward for favourable response in this regard.

Yours in Service,

  
24/8/2022  
(Swami Sadananda)

Secretary.  
Secretary

Sri Ramkrishna Ashram  
P.O. Nimpith Ashram-743338  
South 24 Parganas (Sundarbans)  
West Bengal, India

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Ref: SRAN/RDW/GC/Skills Up/2022/214

Date: 24.08.2022

**Specifications, Terms & Conditions for Capacity Building Training for Board of Directors of Farmer Producers Organisation under the project on "Skill up! Strengthening Skills Development, Creating Future Perspective Project No.IND 1369-19**

**A.** The assignment entails the following responsibilities:

- 1) Basic concepts, Formation and functions of FIG and FPOs
- 2) Board of Directors and Management
- 3) Responsibilities of BODs and CEO
- 4) Statutory compliances of FPC
- 5) Identification of market players and establishment of market linkages
- 6) Managing of FPCs (HR, Finance and statutory)
- 7) Preparation of Business Plan and proper execution for the FPO
- 8) Monitoring and Networking.

**B.** Tenders/Quotation Rate must be reasonable, GST Rate/Amount will be shown separately.

**C.** Bidders/Quotationers must have the experience/Knowledge and capability in such training and is requesting to submit the Registration no, Experience details, GST number, Income Tax filling copy (if applicable), Firm PAN number, etc. and other supplementary documents if any at the time of Tender/Quotation submission, it is needed to submit the copy of the documents along with account details to SRAN authority if awarded with the programme.

**D.** The total training process need to be completed within 31.12.2022.

**E.** No advance payment will be allowed in any circumstances.

- F. 60 % payment may be made on the completed activities on request against Bill after proper verification.
- G. All training bills must be raised in favour of "The Project Holder/Secretary, Ramkrishna Ashram Rural Development Wing- G.C. Skills Up! Project".
- H. Training bills and GST will be shown separately in the Invoice.
- I. Income Tax rules will follow at the time of payment.
- J. Defective works are not accepted.
- K. In any dispute, the Project Holder/Secretary Swamiji's decision will treat as final after discussion with the Members of the Implementing Committee.

*Swami Sadananda*  
(Swami Sadananda)  
Secretary 24/8/2022  
Secretary

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